

Bracebridge Public Library Board Meeting
Tuesday, June 10, 2014 at 7 p.m.
MINUTES

Present: A. Freer (Acting Chair), L. Giaschi-Pacini, L. Jacob, M. Mayes-Stewart, P. Schofield, B. Slocum, B. Taylor, and C. Rodney (C.E.O.)

Regrets: C. MacDougall, M. Wilk

1. Call to Order by the Acting Chair
The meeting was called to order at 7:03 p.m.

2. Approval of the Agenda:
Motion: To accept the agenda as amended for Tuesday, June 10, 2014.
Moved by: L. Giaschi-Pacini, seconded by B. Taylor. CARRIED

3. Delegations/Guests - None

4. Approval of the Minutes of the previous meeting:
Motion: To accept the minutes of the Tuesday, May 13, 2014 meeting.
Moved by: M. Mayes-Stewart, seconded by L. Jacob. CARRIED

5. Business Arising: None

6. Correspondence:

6.1 Ontario Library Board Association (OLBA) sent email offering free membership to the Library Board from June 2014 to June 2015. This will give the Board an opportunity to assess the value of membership to determine whether to join as a paying member following June 2015. The Library Board accepted the offer and member email addresses will be forwarded to OLBA by the CEO.

6.2 A thank you letter was received by the Library CEO from John Long regarding her efforts to address the "no pets in the library" policy.

7. Ad hoc/Standing Sub-Committee Reports:

7.1 Friends of the Library: A. Freer reminded Board members of the Friends' fundraiser *A Strawberry Social* on June 21, 2-4:3pm. Tickets are available at the Library. The Book Nook has been very successful and the Friends now have over \$7,000 in the bank.

7.2 Policy Committee: P. Schofield reported that the Town CAO met with the Policy Committee to offer his thoughts on the Library's Personnel Policy #2 – Terms of Employment. The committee will be doing a further review of the policy.

A.Freer offered suggestions for updating some language in Collection Development Policy #1 – General Collection Development.

Motion: To amend Collection Development Policy #1 – General Collection Development as finalized.

Moved: P. Schofield, seconded by M. Mayes-Stewart. CARRIED

Discussion took place regarding Facilities Use Policy #4 – Display Space & Community Bulletin Board Use.

Motion: To amend Facilities Use Policy #4 – Display Space & Community Bulletin Board Use as finalized.

Moved: P. Schofield, seconded by B. Taylor. CARRIED

- 7.3 Expansion Promotion Committee:** P. Schofield reported that the committee has gone through the slide presentation for timing. Presentation has been submitted to Town CAO in anticipation of presentation to Council.
- 8. CEO Report:**
C. Rodney gave a report of library activities during May. Some explanation of the new Canada's Anti-Spam Legislation was provided, and an update on the search for a new Children's Services Coordinator.
- 9. Financial Statement:**
Financial report to the end of May 2014 was presented to the Finance Committee.
- 10. New Business:**
- 10.1 Review of 2009-2014 Strategic Plan:** Current strategic plan was discussed and will be used as a starting point for a special meeting; two dates were suggested. Due to a municipal election in the fall when there may be new Library Board members, it was decided that the current Board would prepare a "draft" plan that would give the new Board an opportunity to amend it before approving.
- 10.2 Library Board succession planning:** With Board succession planning in mind, current members are asked to declare their intent to re-apply for the next term at the September meeting. All members are encouraged to read the SOLS document *Board Appointments and Board Succession Management* that was shared by the CEO. Other pertinent and useful information can be found on the SOLS website, following the links Develop Your Library & Staff – Professional Information A-Z – Board Development.
- 10.3 Board members' reports:** A. Freer drew attention to the Muskoka Magazine article about "little libraries" and how they encourage reading. She also commented on the new Toronto Public Library Fort York Branch. It was funded solely with development charges and contains lots of technological devices including a 3D printer.
- 11. Date of Next Meeting:** Tuesday, September 9 2014, 7 p.m.
- 12. Adjournment declared by the Acting Chair:** 8:52 p.m.