

Bracebridge Public Library Board Meeting
Tuesday, May 14, 2019 at 7 p.m.
MINUTES

Present: B. Hutchinson (Chair), T. Sutherland, E. Brown, B. Greer, C.A. Robinson, C. Wilson, R. Hallam, P. Feist, C. Rodney (CEO)

Regrets: G. Lachance

1. Call to Order by the Chair:

The meeting was called to order at 6:58 p.m.

2. Approval of the Agenda:

Motion: To accept the agenda for the May 14, 2019 meeting.

Moved by: C.A. Robinson, seconded by B. Greer. CARRIED

3. Delegation/guests: S. Rettie, Town Treasurer (DC study). Board members received a copy of the 2018 Development Charges Reserves Fund Statement in their Board packages. S. Rettie gave a brief explanation on this handout and then answered questions from Board members.

4. Acceptance of the Minutes of the Tuesday, April 9, 2019 meeting:

Motion: To accept the minutes of the Tuesday April 9, 2019 meeting

Moved by: T. Sutherland, seconded by P. Feist. CARRIED

5. Business Arising:

5.1 Annual Institute on the Library as Place in Ottawa on July 10-11

http://www.accessola.org/web/OLA/Events/Signature_events/Library_as_Place/OLA/Events/Signature_Events/Library_as_Place/Welcome.aspx: Unfortunately there is still no information in

regards to workshops will be held at this event. C. Rodney will email as soon as something is available. When you receive the information please let C. Rodney know if you are interested in going.

6. Correspondence:

7. Ad hoc/Standing Committee Reports:

7.1 Friends of the Library – Rep needed: C. Rodney indicated that a Board Representative on the Friends of the Library should be selected. P. Feist volunteered for this position.

7.2 Policy Committee: The Policy Committee met at the Town Office to work on several policies related to Board bylaws and governance. It is expected that some of these policies will be brought to the June Board Meeting for approval.

7.3 SOLS Trustee Representative: Given the recent situation with SOLS the Trustee meetings have been put on hold. T. Sutherland will let everyone know when she hears more.

8. CEO Report: The report was circulated to all Board members before the meeting. Some highlights of the report include a good turn out to our new program "Little Ones" which is being run by A.M. Taylor our new Children & Youth Services Library Assistant and a very informative talk by Kevin Doyle (District of Muskoka Climate Change Initiatives Coordinator) on how to reduce our carbon footprint.

9. Financial Report:

9.1 Financial statement to the end of April distributed.

A brief discussion ensued regarding aspects of this report. Please feel free to forward any questions you have about these reports to C. Rodney when you receive them.

9.2 2018 Year-end financial statement for approval. C. Rodney addressed some of the budget line numbers on this report.

Motion: To approve the year-end financial statement for 2018

Moved by: C. Wilson, seconded by C.A. Robinson. CARRIED

10. New Business:

10.1 Mandatory AODA online training – Human Rights Code: Training was completed by all Board Members in attendance.

10.2 Cuts to SOLS budget: A discussion took place regarding what the SOLS budget cut means to our library.

Motion: That the Bracebridge Public Library Board Chair and CEO are directed to prepare a resolution to council and to participate in a meeting with MPP Norm Miller with the other Muskoka Libraries.

Moved by: P. Feist, seconded by R. Hallam. CARRIED

10.3 2018 Library Annual Report: The report was circulated to all Board members before the meeting. C. Rodney highlighted several points.

Motion: To approve the 2018 Library Annual Report with minor changes, which will then be presented to council.

Moved by: E. Brown, seconded by T. Sutherland. CARRIED

10.4 Long Service Awards – May 22, 8 pm, Council Chambers: T. Vincent and S. Ronson will be receiving their 10 year pins. All Board members are welcome to come and show support.

10.5 Library research by Board members: Nothing to report.

10.6 Action Items: Outstanding item - C. Wilson was to report on the Joint Facility but the meeting was cancelled.

11. Date of Next Meeting: Tuesday June 11, 2019, 7 p.m.

12. Adjournment declared by the Chair: 9:29 pm.