

Search and Request Patron Initiated Interlibrary Loan

INSTRUCTIONS

1. Sign-in

- Go to the INFO link.



- Click Sign In
- Enter your User I. D. (assigned by the Bracebridge Library)
- Enter your User Password (assigned by the Bracebridge Library)
- Choose Bracebridge Public Library as your location from the Authentication Service menu.

2. Search

- Select Standard or Advanced search
- For your initial search profile, select SOLS York/Muskoka (shared)
- Enter keywords and select Search

3. Results

- Click Details to find the item you want
- **Look for an ISBN in the record to speed your request**
- Click Get It!
- Click Request

4. Sign-out of INFO Ontario link

YOUR MATERIAL HAS ARRIVED

The library will notify you when:

- Your item is ready for pick-up
- If additional information is necessary to complete the request
- If there are service charges for which approval is needed
- If the request has been cancelled or is unavailable

CANCELLING OR RENEWING A REQUEST

Requests cannot be cancelled or renewed by the patron on-line. Please contact the Bracebridge Public Library by phone or in person for renewals. To cancel your ILLO please email illo@vianet.ca.

QUESTIONS?

View and print the comprehensive [User Guide](#) if needed.